

# SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

## Regular Meeting of the Governing Board

### Regularly Scheduled Public Meetings:

3<sup>rd</sup> Thursday of each month: 9:00 a.m.

15776 Main Street #11, Hesperia, CA 92345

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## AGENDA

January 18, 2018

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### CONVENE PUBLIC SESSION

9:00 a.m.

#### A. Call to Order

Pledge of Allegiance

Roll Call

Board Chairman Kenneth Courtney

Board Vice Chairman Michelle Winkhart

Board Member Robert Jackson

Board Member Colleen Kuhn

Board Member Anthony Fiedler

**B. Student Representative** – *A student leadership representative will report on student activities and advocacy*

**C. Business Report** – *The Business Manager will report on current standing of budget and personnel.*

**D. Special Report** – *Representatives from Intrinzec will present on energy program management services.*

**E. Construction Report** – *The Board will be apprised of construction progress and timelines.*

**F. Principal's Report** – *The Principal will report on current academic programs, events, activities, and student achievements.*

**G. Safety Report** – *The Campus Safety Coordinator and other personnel will report on matters concerning school safety and security.*

**H. Public Comment** – *This is an opportunity for the public to speak on any issue related to the school. Commentary from the public is limited to three minutes per individual. Please notify the Board Chairman of your desire to speak before the public meeting is convened; and be prepared to state your name and city of residence for the record prior to making your statement.*

*Under the provisions of the Brown Act, the Board of Directors is prohibited from taking action on oral comments/requests. However, the Board Chairman may respond briefly or refer the communication to staff. The Board Chairman may also request an item related to your communication to be placed on a future Board Meeting agenda.*

**Note:** *Members who wish to notify the Board of a perceived confidential issue may do so by sending a letter directly to Board Chairman Kenneth Courtney, c/o Summit Leadership Academy, 12850 Muscatel Street Hesperia, CA 92344. The Board Chairman will evaluate the communiqué and determine the appropriate administrative action.*

**I. Items to be Removed from Consent or Action Agendas** – *Board members may request that an item be removed from the current Consent or Action Agendas for clarification, discussion, or correction purposes; or if additional research or information is requested.*

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**J. Consent Agenda** – *The consent agenda is reserved for routinely scheduled business of the board; for operational and/or planning reports; and for the review and approval of standard operational and administrative procedures/assignments, protocols, and forms necessary for the efficient operation of the school.*

1. Approval of Board minutes for the December 21, 2017 regular board meeting.
2. Approval of Expenditure Report for December 2017 including the General, Reserve, and Fundraising Accounts.
3. Approval of December and November 2017 Credit Card Statements.
4. Approval of December 2017 Petty Cash Reconciliations.
5. Approval of Volunteer Applicant Listing 1/11/18.

**K. Action Agenda** – *The action agenda is reserved for items, issues, and topics that require public notification and/or the opportunity for public comment: including but not limited to revisions of Board Policy and School Administrative Regulations, the award of service and maintenance contracts to outside vendors, and other items not appropriate for the Consent Agenda.*

1. DISCUSSION/APPROVAL OF EL DORADO PARTICIPATION AGREEMENT – The Board may approve the revised participation with EL Dorado Charter SELPA.
2. DISCUSSION/APPROVAL OF 2017-2018 SPSA – The Board may approve the Single Plan for Student Achievement for the 2017-2018 school year.
3. DISCUSSION/APPROVAL OF EMPLOYEE HANDBOOK– The Board may approve revisions to the Employee Handbook.
4. DISCUSSION/APPROVAL OF MEALTIME QUOTE – The Board may approve the Mealtime quote for food service point of sale.
5. DISCUSSION/APPROVAL OF CHARTER SCHOOL CAPITAL SALE OF RECEIVABLES– The Board may approve the third sale of receivables to Charter School Capital not to exceed \$250,000.
6. DISCUSSION/APPROVAL OF INTRINZEC CONTRACT – The Board may approve the INTRINZEC contract to provide professional services related to the development and administration of an energy program.
7. DISCUSSION REGARDING SCHOOL GROWTH – The Board may discuss the vision for school growth and further construction needs at Eagle Plaza.
8. DISCUSSION/APPROVAL OF EAGLE PLAZA LEASE ADDENDUM – The Board may approve the lease addendum to 15776 Main Street in Hesperia, CA 92345.
9. DISCUSSION/APPROVAL OF TECHNITERRA AGREEMENT – The Board may approve the agreement with Techniterra for consulting and project management services for junior high construction project.
10. ELECTION OF BOARD MEMBER OFFICERS – The Board may vote on officers for Chair and Vice-Chair positions.

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11. DISCUSSION/APPROVAL OF GOVERNING BOARD BYLAWS – The Board may discuss possible revisions to the Governing Board Bylaws.

#### **MOVE TO CLOSED SESSION**

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*A closed session of the Board is required when considering staff personnel matters, employment contracts, student disciplinary issues, litigation issues, and/or the acquisition of land, facilities, or fixed assets.*

1. PUBLIC EMPLOYEE APPOINTMENT (Section 54957) – Certificated Teacher, Certificated Substitute Teacher, Security Aide.
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE (Section 54957)

#### **RECONVENE PUBLIC SESSION**

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**L. Closed Session Report** – *Board will report action taken during closed session.*

**M. Board Member Comments** – *Individual Board members may share general information related to topics not on the agenda, such as school activities, training, conferences, etc.*

**N. Items for Future Board Meetings** – *Board members may request items to be placed on future Board meeting agendas.*

**O. Next Meeting Date** – Regular Meeting: February 15, 2018 at 9:00 a.m.  
Workshop: March 15, 2017 at 12:00 p.m.

**P. Adjournment of Meeting**